

## Pre-Prep and Prep Safeguarding Team



**Ms Sarah Finch**  
Designated  
Safeguarding Lead



**Mrs Sophie Bartholomew**  
Deputy Designated  
Safeguarding Lead  
(Ext. 5904)



**Mrs Alice O'Kelly**  
Deputy Designated  
Safeguarding Lead  
(Ext. 5844)



**Mrs Alice Deslongrais**  
EYFS Deputy Designated  
Safeguarding Lead  
(Ext. 5863)



**Mrs Sapphire Bennison**  
Deputy Designated  
Safeguarding Lead  
(Ext. 5843)

If you have a concern about a child or young person, don't ignore it, report it. The safeguarding of pupils at Ibstock is everyone's responsibility!

What to do if you have a concern

Take immediate action

Is it an emergency? Is the child in  
Immediate danger?

**Yes**

**No**

Speak to the DSL/DDSL straight away. In an emergency, if a member of the Safeguarding Team is not available, call 999 or make a referral to Children's Social Care. Record on MyConcern as soon as possible afterwards.

**Record the concerns on**



**or complete the form at reception**

Disclosures: All disclosures must be reported on MyConcern. Be reassuring but do not promise confidentiality to the child.

Reporting: Report the 'nagging doubt' and be mindful that 'it could happen here'.

Whistleblowing and Low Level Concern Reporting: Allegations or concerns regarding staff must be made in person directly to the Head. If the concern is regarding the Head, report to the Chair of Governors, Stefan Martin: (smartin@ibstockplaceschool.co.uk). Further advice is available from the NSPCC whistleblowing helpline: 0800 028 0285.

Child-On-Child Abuse: We must adopt a zero tolerance approach. We must act as though it is happening even when there are no specific reports.

School Safeguarding Governor is Nancy Raines  
nraines@ibstockplaceschool.co.uk

Prevent Duty: To raise concerns about a young person vulnerable to Radicalisation/Extremism you may contact the Channel Panel:  
0208 871 7899.

### Children's Social Care Contact Numbers

Wandsworth Mash - 0208 871 6622  
Out of hours: 0208 871 6000

Merton Mash - 0208 545 4226  
Out of hours: 0208 770 5000

Richmond SPA - 0208 547 5008  
Out of hours: 0208 770 5000