



Ibstock Place

CO-EDUCATIONAL DAY SCHOOL



Key Stage 2 (Prep) Teacher
Information for Candidates



About Ibstock Place School

Ibstock Place School is an independent co-educational day school for pupils aged 4 to 18. The school occupies a ten-acre site on the edge of Richmond Park in South-West London.

An urban location with a beautiful botanical feel, Ibstock is the perfect home for scholarly exploration and adventure. Championing co-education since our founding in 1894, we have created a diverse environment that reflects real-world communities and workplaces.

Our school is oversubscribed, with assessed entry at the age of four for Kindergarten (Reception). There is a competitive entry examination at the age of eleven and most pupils in the Prep School proceed on into the Senior School.

Head's welcome

This is an opportunity to play an integral part in a school with a rich history, at the vanguard of educational change.



Ibstock is both forward looking and rooted, dynamic and yet caring. Through our rigorous and imaginative curriculum, we engender in our pupils the courage and ambition which they will need to succeed.

At the same time, our fierce commitment to outstanding pastoral care means that our pupils are generous and self-aware, ready to make a positive contribution to the societies of tomorrow. We hope that you will be inspired by all that you read, and we thank you for your interest in Ibstock.

Mr Chris Wolsey
Headmaster



About the role

Key Stage 2 (Prep) Teacher

We are seeking an enthusiastic and experienced Key Stage 2 (Prep) teacher to join the dedicated team in the Prep School. Salary will be based on experience and qualifications.

The person

- Knowledge of Key Stage 2 Curricular, and where appropriate ISEB 11+ Common Entrance
- Ability to work well with a range of audiences, including parents/carers and other professionals
- Excellent communication and organisational skills (including written and oral skills)
- Professional knowledge of what constitutes high quality and standards in teaching and learning
- Understanding of how to provide constructive marking and feedback to pupils

- Professional understanding of inclusion and strategies for engaging all learners
- Professional understanding of safeguarding within a school setting
- Ability to write reports, keep accurate records and communicate effectively
- Effective organisation skills
- Resilience and the ability to work under pressure and meet deadlines
- Proven ability to prioritise workloads
- Passion for teaching and learning
- Open-minded, self-evaluative and adaptable to changing circumstances and new ideas
- A commitment to safeguarding and promoting the welfare of children and young people

This post will commence 31 August 2024. This is a term time only role, Monday to Friday, 8am to 4:00pm, with a six-month probationary period. Further information on the role is set out in the Job Description.



Job Description

Responsibilities

- Promote the general progress and well-being of individual pupils and of any class or group of pupils assigned to you
- Provide guidance and advice to pupils on educational and social matters
- Create records of, and reports on, the personal and social needs of pupils
- Communicate and consult with parents of pupils, as directed by the Co-Heads of the Prep School
- Attend assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during, or after School sessions
- Communicate and co-operate with relevant outside organisations
- Contribute, wherever appropriate, to the wider life of the School, including broader continuing professional development (CPD)
- Participate in arrangements made by the School for appraisal
- Periodically review teaching methods, pedagogy, and schemes of work
- Advise and co-operate with the Primary Leadership Team and other teachers, on the preparation and development of teaching materials and curricula matters, teaching, learning and assessment, and pastoral arrangements
- Maintain good order and discipline among the pupils, safeguarding their health and safety, both when they are authorised to be on the school premises, and when they are engaged in authorised activities elsewhere
- Participate in meetings at the School which relate to the curriculum or the administration and organisation of the School, including pastoral arrangements
- Supervise and, so far as practicable, teach any pupils in the Prep or Pre-Prep whose teacher is not available to teach them
- Participate in the School's co-curricular programme
- Organise trips and visitors that will enhance the curriculum and pupils' broader educational experiences



The application process

How to apply

To apply for the role, please complete our application form and submit it, by email: recruitment@ibstockplaceschool.co.uk

Shortlisted applicants will be invited to attend interview. The school reserves the right to make an appointment before the closing date.

Note that all offers of appointment are conditional until the satisfactory completion of mandatory pre-employment checks.

Ibstock is committed to safeguarding and promoting the welfare of children. For further information on our Child Protection policies, please see [here](#).

Safeguarding checks with the Disclosure and Barring Service will be undertaken. It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children.

This post is exempt from the Rehabilitation of Offenders Act, 1974 and the amendments to the ROA 1974 (Exceptions Order 1975, amended 2013 and 2020). For details see [here](#)

Note that, in accordance with Keeping Children Safe in Education 2023, shortlisted candidates are required to declare any past convictions. Online searches will also be conducted on shortlisted applicants as part of our due diligence process.

At Ibstock, we embrace and celebrate difference. We are proud to be an equal opportunity employer and do not discriminate against any employee or applicant based on their age, disability, gender, marriage or civil partnership status, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. To ensure this, all positions are subject to blind shortlisting.



Working at Ibstock

Our aims and ethos

At the heart of our educational philosophy are five core values, which guide every aspect of our School community.

These serve as the bedrock of our culture, shaping the attitudes, behaviours and aspirations of pupils, staff and parents alike.

- A joyful, nurturing culture
- Ambition to achieve
- Rooted in kindness
- An inspiring place to flourish
- Feet on the ground, eyes on the future

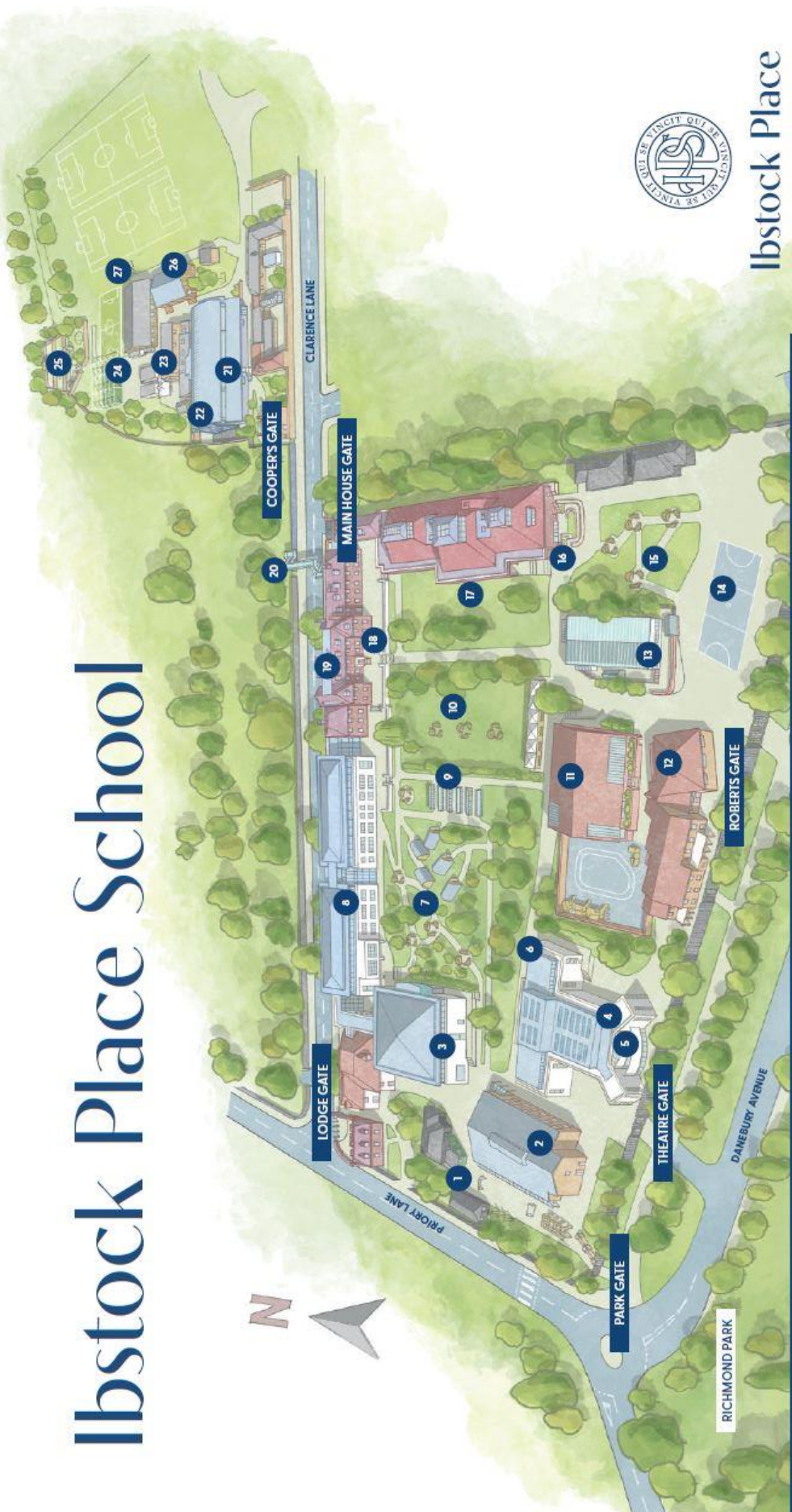
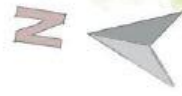
Visit our website to find out more:

www.ibstockplaceschool.co.uk

Staff benefits include:

- Cycle to work scheme
- Childcare Voucher scheme
- Free breakfast and lunch (in termtime)
- Defined contribution pension scheme for teaching staff and a pension scheme for support staff
- Commitment to training/development
- 25 days annual leave + bank holidays (for support staff)
- Access to BUPA Employee Assistance Programme, including counselling services
- Staff Yoga and use of the swimming pool (at designated times)
- Access to the School's BUPA health cover scheme (this is deducted monthly via payroll)

Ibstock Place School



Ibstock Place
CO-EDUCATIONAL DAY SCHOOL

An inspiring
place to
flourish

- 1 Dance Studio
- 2 Macleod House
- 3 Priory Wing
- 4 Theatre
- 5 Wellbeing Centre
- 6 Drama Studio
- 7 Armadillas
- 8 Clarence Wing
- 9 Bicycle park
- 10 Orchard
- 11 Priestman House
- 12 Roberts House
- 13 Swimming Pool
- 14 Hardcourt
- 15 Rose Garden
- 16 The Innovation Centre
- 17 The Refectory
- 18 Terrace
- 19 Main House
- 20 Footbridge
- 21 Sports Hall
- 22 Climbing Wall
- 23 School of Art & Design
- 24 Multi Use Games Area
- 25 Forest School
- 26 School of Music
- 27 Sports Pitches

Ibstock Place School,
Clarence Lane,
Roehampton,
London SW15 5PY
020 8876 9991

www.ibstockplaceschool.co.uk



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