



# Ibstock Place

CO-EDUCATIONAL DAY SCHOOL



Graduate Music Assistant  
Information for Candidates





## About Ibstock Place School

Ibstock Place School is an independent co-educational day school for pupils aged 4 to 18. The school occupies a ten-acre site on the edge of Richmond Park in South-West London.

An urban location with a beautiful botanical feel, Ibstock is the perfect home for scholarly exploration and adventure. Championing co-education since our founding in 1894, we have created a diverse environment that reflects real-world communities and workplaces.

Our school is oversubscribed, with assessed entry at the age of four for Kindergarten (Reception). There is a competitive entry examination at the age of eleven, and most pupils in the Prep School proceed on into the Senior School.

## Head's welcome

This is an opportunity to play an integral part in a school with a rich history, at the vanguard of educational change.



Ibstock is both forward looking and rooted, dynamic and yet caring. Through our rigorous and imaginative curriculum, we engender in our pupils the courage and ambition which they will need to succeed.

At the same time, our fierce commitment to outstanding pastoral care means that our pupils are generous and self-aware, ready to make a positive contribution to the societies of tomorrow.

We hope that you will be inspired by all that you read, and we thank you for your interest in Ibstock.

**Mr Chris Wolsey**  
Headmaster





# About the role

## Graduate Music Assistant

The Music programme at Ibstock is ambitious, wide-ranging, and strong both practically and academically.

Every pupil is encouraged to take part in Music as often as possible, whether this be in the classroom, in assemblies, rehearsals, or concerts.

Our goal is to inspire pupils and enable them to unlock their full musical potential.

We pride ourselves on the many ensembles on offer. Our choirs include the flagship Schola

Cantorum (liturgical choir for Years 9 to 13), our recently formed Ibstock Choristers (Year 3 to

Year 8), and smaller vocal groups. We have large-scale instrumental ensembles including Senior Chamber Orchestra, and there are many chamber groups, encompassing strings, woodwind, and brass, overseen by specialists. Our rock and pop provision is well-established and there are auditioned rock bands in every year group.

In short, if a pupil wants to make music, there is something for everyone at every standard.

Performance opportunities include weekly assemblies, monthly recitals, half termly evensongs, end-of-term large-scale concerts, music competitions, performances in the local community, and whole school services.

Music scholars have the opportunity every year to perform with the Berkeley Ensemble, our professional ensemble-in-residence.

We run an annual choir tour abroad (recent locations include Tuscany, Malta, and Prague, and the destination for October 2024 is Budapest), and we also organise concert trips to London venues.



# About the role

## Graduate Music Assistant cont..

Pupils at Ibstock regularly take up places as members of the National Youth Choir, National Youth Orchestra, National Youth Music Theatre, National Children’s Orchestra, National Youth Jazz Collective, Rodolfus Choir and London Schools’ Symphony Orchestra.

Pupils also regularly take part in local competitions and events, such as the Barnes Music Festival, and some attend junior conservatoires on Saturday mornings.

We have healthy numbers of pupils studying Music at IGCSE (CIE) and A Level (Eduqas), as well as a bespoke musical curriculum encompassing keyboard skills, singing, composing, and music technology across KS3.

Examination results in Music are excellent: 94% A\*-A equivalent at IGCSE, and 74% A\*-A equivalent in the Sixth Form over the past five years.

Across the whole age range of the school, roughly 45% of pupils learn at least one musical instrument, and performance in practical examinations (ABRSM, Trinity, Rock School, LCEM) is stellar.

Pupils regularly go on to study prestigious Music courses at top universities and conservatoires, including, in recent years, Oxford, Durham, Manchester, Guildhall, Trinity Laban, and the Royal Northern College of Music.





# Job Description

## Responsibilities

- Accompanying pupil performances, rehearsals, assemblies, and ABRSM and Trinity exams. Ability to play the organ would be desirable but is not essential.
- Leading rehearsals and coaching smaller ensembles.
- Assisting with the general administration of the department, including:
  - supporting the Director of Music and Expressive Arts Administrator as required.
  - overseeing the music library and preparing sheet music as required.
  - liaising with Visiting Music Teachers (VMTs) to prepare for concerts.
- Teaching KS3 classroom lessons and assisting, where needed, with KS4 & KS5 (depending on specialism and interest).
- To help prepare pupils for the aural component of practical examinations and provide general music theory support.
- To participate in a range of co-curricular musical activities, including involvement with ensembles (depending on the candidate's interests) and attending school concerts/trips/services.
- To aid in the stage management of larger-scale school concerts.
- To play a role in the delivery of the music outreach and partnerships programme.

## Person specification

- Is an accomplished pianist and/or organist with experience of accompanying.
- Has experience, or an interest in, leading ensembles.
- Is organised, self-motivated and has a can-do attitude.
- Has a positive, warm and enthusiastic personality.
- Has music expertise, likely an undergraduate Music Degree, or has been actively involved in music at a high level.
- Has an interest in entering the teaching profession and working with young people.
- Wants to be fully involved in a vibrant school community.
- Has the ability to inspire, motivate and enthuse young musicians.
- Has strong communication skills.

The role will often involve working outside of normal timetabled hours e.g. concerts and trips after school and occasionally weekends. On these occasions plenty of notice will be given and there is scope to be flexible with working patterns in light of these occasions.



## The application process

### How to apply

To apply for the role, please complete our application form and submit it, by email: [recruitment@ibstockplaceschool.co.uk](mailto:recruitment@ibstockplaceschool.co.uk)

Shortlisted applicants will be invited to attend interview. The school reserves the right to make an appointment before the closing date.

Note that all offers of appointment are conditional until the satisfactory completion of mandatory pre-employment checks.

Ibstock is committed to safeguarding and promoting the welfare of children. For further information on our Child Protection policies, please see [here](#).

Safeguarding checks with the Disclosure and Barring Service will be undertaken. It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children.

This post is exempt from the Rehabilitation of Offenders Act, 1974 and the amendments to the ROA 1974 (Exceptions Order 1975, amended 2013 and 2020). For details see [here](#)

Note that, in accordance with Keeping Children Safe in Education 2023, shortlisted candidates are required to declare any past convictions. Online searches will also be conducted on shortlisted applicants as part of our due diligence process.

At Ibstock, we embrace and celebrate difference. We are proud to be an equal opportunity employer and do not discriminate against any employee or applicant based on their age, disability, gender, marriage or civil partnership status, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

To ensure this, all positions are subject to blind shortlisting.





# Working at Ibstock

## Our aims and ethos

At the heart of our educational philosophy are five core values, which guide every aspect of our School community.

These serve as the bedrock of our culture, shaping the attitudes, behaviours and aspirations of pupils, staff and parents alike.

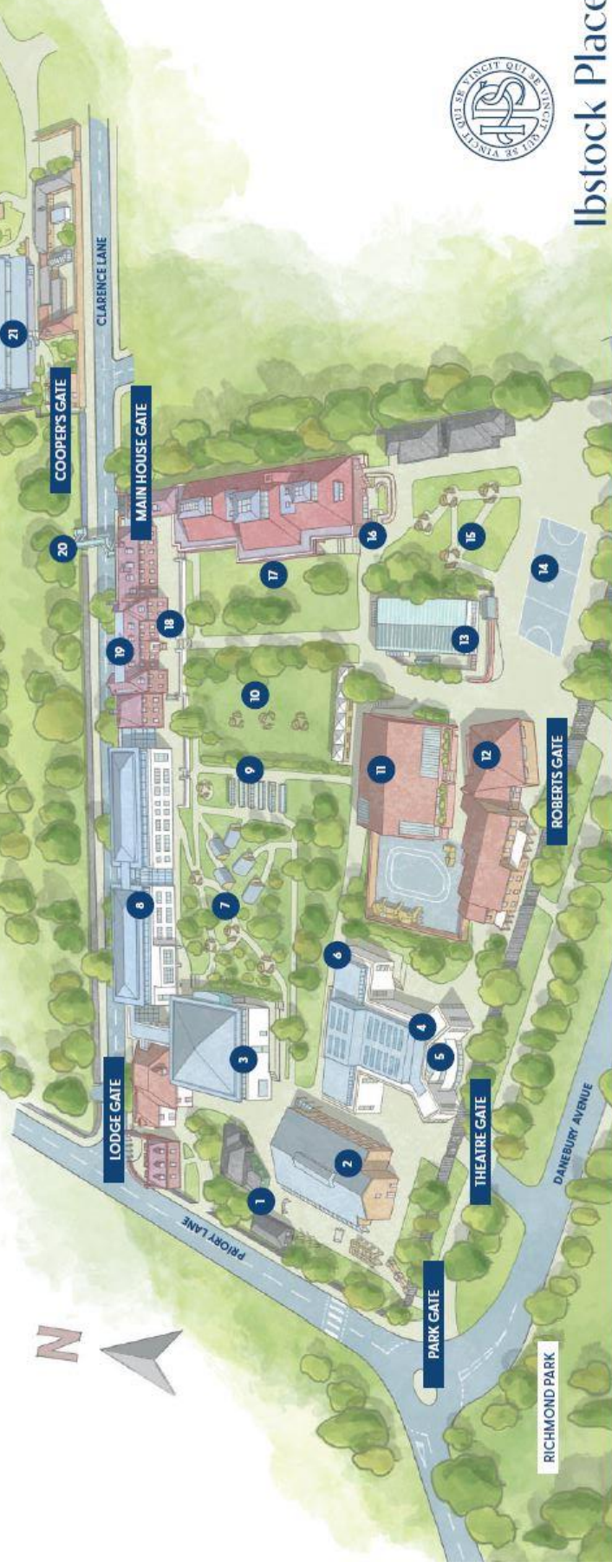
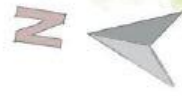
- A joyful, nurturing culture
- Ambition to achieve
- Rooted in kindness
- An inspiring place to flourish
- Feet on the ground, eyes on the future

Visit our website to find out more:  
[www.ibstockplaceschool.co.uk](http://www.ibstockplaceschool.co.uk)

## Staff benefits include:

- Cycle to work scheme
- Childcare Voucher scheme
- Free breakfast and lunch (in termtime)
- NEST pension scheme
- Commitment to training/development
- 25 days annual leave + bank holidays for support staff
- Access to BUPA Employee Assistance Programme, including counselling services
- Staff Yoga and use of the swimming pool (at designated times)
- Access to the School's BUPA health cover scheme (this is deducted monthly via payroll)

# Ibstock Place School



## Ibstock Place

CO-EDUCATIONAL DAY SCHOOL

An inspiring  
place to  
**flourish**

- |                    |                    |                          |                           |
|--------------------|--------------------|--------------------------|---------------------------|
| 1 Dance Studio     | 8 Clarence Wing    | 15 Rose Garden           | 22 Climbing Wall          |
| 2 Macleod House    | 9 Bicycle park     | 16 The Innovation Centre | 23 School of Art & Design |
| 3 Priory Wing      | 10 Orchard         | 17 The Refectory         | 24 Multi Use Games Area   |
| 4 Theatre          | 11 Priestman House | 18 Terrace               | 25 Forest School          |
| 5 Wellbeing Centre | 12 Roberts House   | 19 Main House            | 26 School of Music        |
| 6 Drama Studio     | 13 Swimming Pool   | 20 Footbridge            | 27 Sports Pitches         |
| 7 Armadillos       | 14 Hardcourt       | 21 Sports Hall           |                           |

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[www.ibstockplaceschool.co.uk](http://www.ibstockplaceschool.co.uk)





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